



**CITY OF WEST MIAMI  
COMMISSION MEETING MINUTES  
REGULAR COMMISSION MEETING  
AND  
FINAL PUBLIC HEARINGS  
(CITY BUDGET 2014-2015)**

**WEDNESDAY, SEPTEMBER 17<sup>TH</sup>, 2014  
7:30 PM  
COMMISSION CHAMBERS  
901 S.W. 62<sup>ND</sup> AVENUE  
WEST MIAMI, FLORIDA**

1. **INVOCATION.** City Manager Yolanda Aguilar gave the invocation.
2. **PLEDGE OF ALLEGIANCE.** Police Captain Carlos Avila led the Pledge of Allegiance.
3. **ROLL CALL.** The Mayor called the meeting to order at 7:40 P.M. Present were Mayor Eduardo H. Muhiña, Vice-Mayor Juan M. Blanes, Commissioner Candida Blanca, Commissioner Rhonda A. Rodriguez and Commissioner Luciano L. Suarez.
4. **PRESENTATION OF MINUTES FOR APPROVAL FOR:**  
  
**SEPTEMBER 3<sup>RD</sup>, 2014 REGULAR CITY COMMISSION MEETING (MAYOR MUHIÑA ABSTAINS).** Commissioner Blanca motioned to approve the Minutes as presented. The motion was seconded by Commissioner Suarez. All voted in favor.  
  
**SEPTEMBER 8<sup>TH</sup>, 2014 SPECIAL CITY COMMISSION MEETING - TENTATIVE BUDGET HEARINGS (COMMISSIONER SUAREZ ABSTAINS).** Commissioner Rodriguez motioned to approve the Minutes as presented. The motion was seconded by Commissioner Blanca. All voted in favor.
5. **REPORT OF THE CITY MANAGER.** No report submitted.
6. **REPORT BY THE CITY ATTORNEY.** No report submitted.
7. **REPORT OF THE CITY ENGINEER.** No report submitted.
8. **COMMITTEE REPORTS.** No reports.
9. **CITIZEN PRESENTATIONS.** No presentations.



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10. UNFINISHED BUSINESS:

- A) **FOLLOW UP REPORT BY THE OFFICE OF THE CITY CLERK AND RATIFICATION RE: USE BY THE ELECTIONS DEPARTMENT OF CITY OF WEST MIAMI COMMUNITY CENTER AS AN EARLY VOTING SITE FROM OCTOBER 20<sup>TH</sup>, 2014 THROUGH NOVEMBER 2<sup>ND</sup>, 2014.** The City Clerk reported that at the meeting of September 8<sup>th</sup>, 2014 her office submitted to the Commission's consideration the use of the West Miami Community Center as an early voting site from the dates of October 20<sup>th</sup>, 2014 through November 2<sup>nd</sup>, 2014. At that time the City Clerk was instructed to gather more details and report at the meeting of September 17<sup>th</sup>, 2014. On the following day when the City Clerk contacted the Elections Department she learned a decision was needed to be taken sooner than the September 17<sup>th</sup>, 2014 date, therefore, the City Clerk polled the members of the City Commission and all were in favor to authorize the use of the Community Center for early voting. The Community Center Director and the Recreation Center Director were notified and all the necessary arrangements were made to relocate the activities of the Community Center to the Recreation Center during early voting. The City Clerk requested ratification by the Commission for the use of the Community Center as an early voting site from October 20<sup>th</sup>, 2014 through November 2<sup>nd</sup>, 2014. All were in favor.

11. NEW BUSINESS AGENDA ITEMS:

- A) **RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO PIGGY BACK OFF THE CITY OF MIAMI CONTRACT AGREEMENT WITH GRM DOCUMENT MANAGEMENT IN LIEU OF THE CITY OF WEST MIAMI COMPETITIVE PROCEDURE; ACCEPTING A COMPETITIVE BID WHICH HAS BEEN SECURED ON BEHALF OF THE CITY OF MIAMI, FOR THE PURPOSE OF ESTABLISHING A RECORDS MANAGEMENT AND DISPOSITION SCHEDULE; PROVIDING FOR EFFECTIVE DATE.** Upon motion by Commissioner Suarez, second by Commissioner Blanca and unanimous 5-0 vote, the foregoing Resolution was adopted.
- B) **REPORT BY THE DIRECTOR OF PUBLIC WORKS RE: MUNICIPAL OFFICE BUILDING NEW ROOF BID.** The Director of Public Works reported on September 8<sup>th</sup>, 2014 at 2:00 P.M. the bid for a modified roof for the municipal office building was publicly opened and one bid was received. The bid received was from Springer Roofing in the amount of seventy five thousand two hundred dollars and zero cents (\$75,200.00), the required bond was not submitted. Further the Director of Public Works requested the authorization of the Commission to re-bid. The City Attorney recommended rejecting the bid received. All were in favor to reject the bid received and re-bid on the project.



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- C) A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI REPEALING AND RESCINDING RESOLUTION #2013-77; AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE PURCHASE AGREEMENT OF A 2015 FORD F-550 CHASSIS 24 PASSENGER BUS FROM ATLANTIC BUS SALES THROUGH HGACBUY PURSUANT TO SALES QUOTE # BT01-14 IN THE AMOUNT OF EIGHTY SIX THOUSAND THREE HUNDRED THIRTY DOLLARS (\$86,330.00); TO BE FINANCED BY FORD MUNICIPAL FINANCE DEPARTMENT; TO BE PAID IN SEVEN (7) EQUAL YEARLY INSTALLMENTS OF \$14,374.00 FOR THE LEASE OF SAID VEHICLE, FOR A TOTAL PAYMENT OF \$100,618.00 PRINCIPAL AND INTEREST(LEASE PAYMENTS); AND A FINAL PAYMENT OF ONE DOLLAR (\$1.00) TO BE PAID AT THE END OF THE CONTRACT; TO BE USED AS AN HOUR LOOP TRANSPORTATION BUS; TO BE FUNDED BY PTP (½ PENNY TAX)FUNDS; PROVIDING FOR EFFECTIVE DATE. Commissioner Blanca motioned to approve the Resolution as presented. The motion was seconded by Vice-Mayor Blanes. All voted in favor.
- D) REQUEST FOR RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE PURPOSE OF ACCEPTING A \$200,000.00 AS THE CITY'S LEGISLATIVE APPROPRIATION/GRANT AS PROVIDED BY THE GENERAL APPROPRIATIONS ACT, UNDER LINE ITEM 1668A OF THE 2014-2015. The City Manager spoke in support of the item and recommended approval.
- E) A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE OF FLORIDA, DEPARTMENT OF ENVIRONMENTAL PROTECTION UNDER A GRANT ASSISTANCE PROGRAM, DEP AGREEMENT NUMBER LP13050, PURSUANT TO LINE ITEM 1668A OF THE 2014-2015 GENERAL APPROPRIATIONS ACT, FOR AN AMOUNT OF \$200,000 FOR THE PURPOSE OF CONDUCTING A COMPREHENSIVE MASTER PLAN FOR THE CITY OF WEST MIAMI POTABLE WATER DISTRIBUTION SYSTEM, COMPRISED OF A TWO STEP APPROACH AS OUTLINED BY THE PROJECT WORK PLAN SUBMITTED BY THE CITY OF WEST MIAMI AND ACCEPTED BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, INCORPORATING THE AGREEMENT AS A PERMANENT EXHIBIT TO THE RESOLUTION, PROVIDING FOR SEVERABILITY, PROVIDING FOR EFFECTIVE DATE. Upon motion by Commissioner Suarez, second by Commissioner Rodriguez and unanimous 5-0 voice vote, the foregoing Resolution was adopted.



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- F) **REQUEST FOR RESOLUTION DESIGNATING OCTOBER 29<sup>TH</sup>, 2014 AS ETHICAL GOVERNANCE DAY.** Mayor Muhiña spoke in support of the item and requested approval. The City Clerk informed this was an initiative launched by the Miami-Dade Commission on Ethics destined to educate seniors of Miami-Dade County Public Schools about the importance of civic involvement and ethics in governance.
- G) **RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF WEST MIAMI SUPPORTING THE INITIATIVE BY THE MIAMI-DADE COMMISSION ON ETHICS OF EDUCATING PUBLIC EMPLOYEES AND LOCAL ELECTED OFFICIALS IN ETHICAL GOVERNANCE PRACTICES; PROCLAIMING OCTOBER 29<sup>TH</sup>, 2014 AS "ETHICAL GOVERNANCE DAY 2014".** Commissioner Rodriguez motioned to approve the Resolution as presented. The motion was seconded by Commissioner Suarez. All voted in favor.

**PUBLIC HEARINGS - FINAL BUDGET**

- H) **SUBMISSION OF THE FINAL CITY BUDGETS FOR FY 2014-2015.** The City Manager submitted a verbal and written report, which has been made part of these Minutes. Further the City Manager stated the only pending issue at that time was the salary of the City Attorney.  
Vice-Mayor Blanes requested to revisit an item that had been already discussed, which was the salary of the City Clerk.  
After a lengthy discussion Vice-Mayor Blanes motioned in favor of a compensation increase in the amount of six thousand dollars (\$6,000.00) to the City Attorney. The motion was seconded by Commissioner Rodriguez. All voted in favor.  
Commissioner Suarez motioned in favor of a salary increase of three thousand dollars to the City Clerk, in addition to what had been previously approved, seconded by Vice-Mayor Blanes. The City Manager recommended amending the abovementioned amount to include personnel benefits, totaling three thousand five hundred dollars (\$3,500.00). Commissioner Suarez made a motion to approve the amended amount, seconded by Vice-Mayor Blanes. All voted in favor.
- I) **RESOLUTION OF THE CITY OF WEST MIAMI, FLORIDA ESTABLISHING THE 2014 FINAL MILLAGE RATES UPON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY LIMITS FOR THE PAYMENT OF THE AMOUNTS APPROPRIATED IN THE 2014-2015 FINAL BUDGET.** Upon motion by Commissioner Blanca, second by Commissioner Suarez and unanimous 5-0 vote, the foregoing Resolution was adopted.



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**J) PUBLIC HEARING ON THE FINAL CITY BUDGETS FOR FY 2014-2015 ALL CITY FUNDS.**

The Mayor opened the Public Hearing  
There was no participation from the public.  
The Public Hearing was closed.

**K) RESOLUTION ADOPTING THE FINAL BUDGETS FOR FISCAL YEAR 2014-2015.**

Upon motion by Commissioner Blanca, second by Commissioner Suarez and unanimous 5-0 vote, the foregoing Resolution was adopted.

**L) RESOLUTION OF THE CITY OF WEST MIAMI FLORIDA ADOPTING THE FINAL WATER ENTERPRISE FUND BUDGET FOR THE YEAR 2014-2015.** The City Clerk recommended adding to the heading of the Resolution the amount of the Water Enterprise Fund, which was read as follows:

**RESOLUTION OF THE CITY OF WEST MIAMI FLORIDA ADOPTING THE FINAL WATER ENTERPRISE FUND BUDGET FOR THE YEAR 2014-2015 IN THE SUM OF SIX HUNDRED THIRTY-FIVE THOUSAND ONE HUNDRED NINE DOLLARS AND ZERO CENTS (\$635,109.00).** Commissioner Suarez motioned to approve the Resolution with amendments. The motion was seconded by Vice-Mayor Blanes. All voted in favor.

**M) RECOMMENDATION OF DESIGN CRITERIA PROFESSIONAL SERVICES PROPOSAL BY TY LIN INTERNATIONAL IN SUPPORT OF A DESIGN BUILD REQUEST FOR PROPOSALS (RFP) FOR CITY OF WEST MIAMI PUBLIC PARK SW 12<sup>TH</sup> STREET AND SW 66<sup>TH</sup> AVENUE.** The City Manager informed TY Lin International had submitted a proposal for Design Criteria Professional Services in support of a preparation of a Request for Design Build Services related to the construction of the above mentioned project in the amount of twenty thousand dollars (\$20,000.00). The City Manager and Director of Public Works recommended approval.

**N) RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES FOR DESIGN CRITERIA IN SUPPORT OF A DESIGN BUILD PROJECT KNOWN AS THE CITY OF WEST MIAMI PUBLIC PARK SW 12 STREET & SW 66<sup>TH</sup> AVENUE IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000.00) TO BE FUNDED BY IMPACT FEES PARKS; PROVIDING FOR EFFECTIVE DATE.** The City Clerk recommended amending the Resolution to include "payable to TY Lin International" as follows:



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RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES FOR DESIGN CRITERIA IN SUPPORT OF A DESIGN BUILD PROJECT KNOWN AS THE CITY OF WEST MIAMI PUBLIC PARK SW 12 STREET & SW 66<sup>TH</sup> AVENUE IN THE AMOUNT OF TWENTY THOUSAND DOLLARS (\$20,000.00), PAYABLE TO TY LIN INTERNATIONAL, TO BE FUNDED BY IMPACT FEES PARKS; PROVIDING FOR EFFECTIVE DATE. Upon motion by Commissioner Blanca, second by Vice-Mayor Blanes and unanimous 5-0 vote, the foregoing Resolution was adopted.

12. GOOD OF THE ORDER. None.

**ADJOURNMENT:** There being no further business before the City Commission the meeting was declared adjourned at 9:05 P.M.

RESPECTFULLY SUBMITTED BY ANNERY GONZALEZ, CITY CLERK