



**RESOLUTION # 2023-100**

**A RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SAGE INTACCT, INC. FOR SOFTWARE SERVICES FOR THE CITY'S FINANCIAL SYSTEM; PROVIDING FOR AN ANNUAL SUBSCRIPTION AGREEMENT IN THE AMOUNT OF THIRTY-SIX THOUSAND (\$36,420.00) DOLLARS; PROVIDING FOR FUNDING; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of West Miami recognizes the need for efficient and effective financial management systems, and

**WHEREAS**, after due diligence and consideration of several computer services, it has been determined by the administration that the proposal of Sage Intacct is the best, lowest, and responsible bidder, and

**WHEREAS**, technological advancements in the science of technology have significantly enhanced the capabilities of financial management systems, providing opportunities for increased efficiency, accuracy, and transparency, and

**WHEREAS**, Sage Intacct, Inc. has been identified as a provider of software services that leverage these technological advancements and meet the City's requirements for its financial system, and

**WHEREAS**, the City Manager has reviewed the terms and conditions of the proposed agreement with Sage Intacct, Inc., as described in Exhibit "A", and

**WHEREAS**, an annual subscription agreement with Sage Intacct, Inc. in the amount of \$36,000.00 is deemed to be in the best interest of the City.

**WHEREAS**, funding for this subscription shall come from the General Fund.

**NOW, THEREFORE BE IT RESOLVED** by the City Commission of the City of West Miami as follows:

**Section 1:** That the foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

**Section 2:** The City Manager is hereby authorized to execute an agreement with Sage Intacct, Inc., as further described in Exhibit "A," for software services for the City's financial system.

**Section 3:** The agreement with Sage Intacct, Inc. shall be for an annual subscription agreement in the amount of \$36,420.00.

**Section 4:** The funds necessary for the execution of this agreement shall be sourced from General Fund.

**Section 5:** This Resolution shall take effect immediately upon approval.

**PASSED** and **ADOPTED** this 29<sup>th</sup> day of November, 2023.

APPROVED:



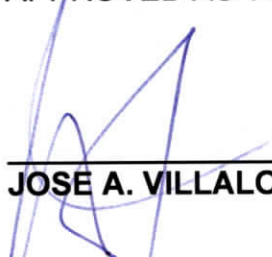
\_\_\_\_\_  
**ERIC DIAZ-PADRON, MAYOR**

ATTEST:



\_\_\_\_\_  
**ANNERY GONZALEZ, MMC**  
**CITY CLERK**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



\_\_\_\_\_  
**JOSE A. VILLALOBOS, CITY ATTORNEY**

ROLL CALL:

This Resolution was offered by Commissioner Chavez, who moved its adoption. The motion was seconded by Commissioner Suarez. The vote was as follows:

<b>MAYOR ERIC DIAZ-PADRON</b>	<u>Y</u>
<b>VICE -MAYOR JUAN M. BLANES</b>	<u>Y</u>
<b>COMMISSIONER CANDIDA BLANCA</b>	<u>Y</u>
<b>COMMISSIONER IVAN CHAVEZ, JR.</b>	<u>Y</u>
<b>COMMISSIONER LUCIANO L. SUAREZ</b>	<u>Y</u>

Dan Brookman  
 Sage Intacct, Inc.  
 300 Park Ave, Floor Suite 1400  
 San Jose, CA 95110  
 (408) 878-0900



**Date:** 13-Nov-2023  
**Offer Expires:** 15-Nov-2023  
**Quote #:** Q-503058

## Order Schedule

**Prepared For:**  
**Name:** Edward Silva  
**Company:** City Of West Miami  
**Address:** 901 SW 62 Avenue  
 Miami, FL 33144  
**Phone:** +13052661122  
**Email:** esilva@cityofwestmiami.org

**Bill To:**  
**Name:** Isabel Rangel  
**Company:** City Of West Miami  
**Address:** 901 SW 62 Avenue  
 Miami, FL 33144  
**Phone:** +13052661122  
**Email:** irangel@cityofwestmiami.org

**Subscription Term Length:** 12 (months)

**Subscription Period:** 30-Nov-2023 through 29-Nov-2024

**Subscription Invoicing:** Quarterly subscription fees begin on the start date of your paid subscription period, with such fees invoiced every three months.

**Subscription Payment Terms:** Net 30 from date of invoice.

## Products

### Sage Intacct Services

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Financial Management for Nonprofits	Sage Intacct Financial Management for Nonprofits includes the following: General Ledger, Cash Management, Purchase Order, Accounts Payable, Order Entry, Accounts Receivable, Basic Project Tracking, Core Reporting and Dashboards, Multi-Entity Insight, Budget Reporting, Customization Services, and the User Defined Dimensions pack.	1.00	10,620.00	10,620.00
Sage Intacct Platform Services - Standard	Sage Intacct Platform Services - Standard includes the ability to deploy up to 2 applications on the Sage Intacct Platform with up to 10 custom objects and 10,000 custom records. This SKU is the minimum purchase required for the deployment of any Sage Intacct Marketplace Partner applications or other third-party applications.	1.00	0.00	0.00
User License - Business User	Users with unlimited access rights to all applications. Can be restricted based on permissions assigned by an Administrator.	3.00	3,480.00	10,440.00

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Employee User 10 Pack	Ten (10) employee user pack with limited access rights which include: read only access to the Dashboard; ability to enter/approve expense reports, timesheets and/or purchase requisitions. Also includes read only access to any additional applications built on the Sage Intacct Platform.	1.00	1,860.00	1,860.00
Sage Intacct Learning Membership	Allows employees access to a library of on-demand courses through the Sage Intacct Learning Center	1.00	1,440.00	1,440.00
Sandbox Development Environment	This annual fee to establish access to a "Sandbox" or "Copy Company" environment enables you to perform testing, training, integration modeling, etc. in a non-production copy company environment. The fee is 10% of the current list price of your production account and includes 1 Sandbox or Copy Company and up to 4 refreshes a year to that Sandbox. Additional refreshes are charged at the standard hourly Professional Services rate. Each additional Sandbox requires an additional purchase at 10% of the current list price.	1.00	3,180.00	3,180.00
Sage Intacct Nonprofit Fixed Assets	Sage Intacct Nonprofit Fixed Assets enables you to easily add and track assets including serial numbers, warranty information and depreciation.	1.00	3,840.00	3,840.00
Sage Intacct Grants Tracking and Billing Upgrade	Extend Project Tracking to fuller Grants Tracking and Billing. Allows you to create records with descriptive elements and tag select financial transactions with specific grant information for reimbursement request generation, invoicing if needed, analysis, and reporting. Allows for resource skill and certification tracking, resource analysis and assignment, utilization and forecasting. Includes Basic Project tracking, Sage Intelligent Time for AI-powered web and mobile timekeeping with suggested time entries and Time & Expense	1.00	4,200.00	4,200.00
Each Additional Business Entity	A business entity is an independent balancing set of accounting books with tax reporting capabilities.	1.00	840.00	840.00
Sage Intacct API Performance Tier 1	API transactions for modules of the Sage Intacct Services, FinTech partners that we recommend to you, and Third-Party Services that we resell to you on our Order Schedules are included at no additional cost. Under Performance Tier 1 for Sage Intacct, API transactions for any custom integrations, ETL integrations with our Marketplace Partners, and partners that exit our Marketplace Partner program require a Web Services - Developer License and are also included at no additional cost until the number of API transactions exceed 100,000 API transactions per month. Monthly overage fees will apply if you exceed this use. You may upgrade to a higher tier at any time, but once you upgrade you may not downgrade to a lower tier until the next annual subscription period.	1.00	0.00	0.00
<b>Sage Intacct Services Total:</b>				USD 36,420.00

### One-Time and Other Charges

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct API Overage	If you conduct more monthly API transactions than the amount included in your performance tier, then the following overage fees apply to each API transaction you conduct over those limits. The overage fees for API transactions are calculated here per pack of 10 API transactions and will be billed on a monthly basis.	0.00	0.15	0.00

Product Name	Description	Quantity	Net Price Each	Total Price
Quarterly (Invoice, Credit Card, ACH)	10% surcharge for quarterly payment terms. Standard terms are annual payment due in advance of subscription period.	1.00	3,642.00	3,642.00
One-Time Services Promotion - Partner paper	The Professional Services Promotional Pricing Discount is a one-time discount available only for the initial subscription period and cannot be applied to prices for any future subscription periods. The discount amount is intended to offset a portion of the professional services fees for implementing Sage Intacct.	1.00	-3,642.00	-3,642.00
<b>One-Time and Other Charges Total:</b>				USD 0.00

### Monthly Services

Product Name	Description	Quantity	Net Price Each	Total Price
AP Bill Automation Subscription	Automate bill input into Sage Intacct. When a bill is sent via email or uploaded directly, Sage Intacct digitizes the bill, creates and populates a draft bill record, and attaches the digitized bill. This module is part of the Sage Network Services and is subject to the additional terms and conditions in the Sage Network Services Addendum.	1.00	0.00	0.00
AP Bill Automation Usage	By subscribing to AP Bill Automation, the following usage fees apply starting 10/1/23.	0.00	0.50	0.00
<b>Monthly Services Total:</b>				USD 0.00

**Grand Total:** USD 36,420.00

**TERMS:**

This Order Schedule is subject to the Terms of Service located at <https://www.sageintacct.com/customer-terms-us/tos>, as amended from time to time ("Terms"), which are incorporated herein by this reference with the same force and effect as if they were given in full text. Company represents that it has reviewed the Terms and expressly agrees to them as of the Effective Date and in their then-current form on the date of any renewal of the Agreement. Prices shown above do not include any taxes that may apply.

**IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers or representatives, either by signature below or by electronic signature through DocuSign.**

**City Of West Miami**

**Sage Intacct, Inc.**

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**(Authorized Signature)**

\_\_\_\_\_  
**(Authorized Signature)**

\_\_\_\_\_  
**(Printed Name and Title)**

\_\_\_\_\_  
**(Printed Name and Title)**

\_\_\_\_\_  
**(Signature Date)**

\_\_\_\_\_  
**(Signature Date)**

**Exhibit A****Additional Terms and Conditions**

The following terms are added to, and in the event of a conflict prevail over, the Terms:

- Intacct Financial management includes up to two hundred (200) bank account connections through bank feeds. Bank feeds provide electronic access to thousands of financial institutions for bank reconciliations and matching payments to invoices.
- By signing this Order Schedule, Company authorizes Sage Intacct to access Company's instance in order to provision the items purchased on this Order Schedule.