



RESOLUTION # 2014-55

RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO PIGGY BACK OFF THE CITY OF MIAMI CONTRACT AGREEMENT WITH GRM DOCUMENT MANAGEMENT IN LIEU OF THE CITY OF WEST MIAMI COMPETITIVE PROCEDURE; ACCEPTING A COMPETITIVE BID WHICH HAS BEEN SECURED ON BEHALF OF THE CITY OF MIAMI, FOR THE PURPOSE OF ESTABLISHING A RECORDS MANAGEMENT AND DISPOSITION SCHEDULE; PROVIDING FOR EFFECTIVE DATE.

WHEREAS, the Mayor and City Commission of the City of West Miami, Florida desire to accomplish the purpose outlined in the accompanying proposal; and

WHEREAS, the City of West Miami has engaged in researching vendors for records management and disposition has secured a pricing from local companies; and

WHEREAS, the City of West Miami found that vendor, GRM Document Management underwent procurement procedures in the City of Miami; and

WHEREAS, the records management and disposition secured by the City of Miami are similar to the unique needs of the City of West Miami; and

WHEREAS, City Administration, after thorough investigation and research, has found that the service offered by GRM Document Management is the adequate product for the City of West Miami; and

WHEREAS, the proposal for records management and disposition has been found to be acceptable; and

WHEREAS, the City Manager and City Clerk recommended the acceptance of the above referenced proposal.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of West Miami as follows:

SECTION 1. The aforementioned statements are true and correct and adopted as is fully stated herein.

SECTION 2. The City Commission hereby authorizes the City Manager the expenditure of a cap of _____ in connection with the records management and disposition schedule needed to be established by the City of West Miami.

SECTION 3. The funds to further the purposes described in the funding request shall be paid from Non-Department Records Destruction Account 529-434.

SECTION 4. This Resolution shall take effect immediately upon passage by the City Commission and signature of the Mayor.

PASSED AND ADOPTED this 17th day of September 2014.


APPROVED:


EDUARDO H. MUÑINA, MAYOR

ATTEST:


ANNERY GONZALEZ, CITY CLERK

APPROVED AS TO FORM AND SUFFICIENCY:


JOSE A. VILLALOBOS, CITY ATTORNEY

ROLL CALL VOTE:

MAYOR EDUARDO H. MUÑINA	<u>Y</u>
VICE-MAYOR JUAN M. BLANES	<u>Y</u>
COMMISSIONER CANDIDA BLANCA	<u>Y</u>
COMMISSIONER RHONDA A. RODRIGUEZ	<u>Y</u>
COMMISSIONER LUCIANO L. SUAREZ	<u>Y</u>