



**CITY OF WEST MIAMI
COMMISSION MEETING MINUTES**

SPECIAL COMMISSION MEETING

WEDNESDAY, MAY 8TH, 2013

7:30 PM

COMMISSION CHAMBERS

901 S.W. 62ND AVENUE

WEST MIAMI, FLORIDA

1. **CALL TO ORDER / ROLL CALL:** The meeting was called to order by the Mayor at 7:30 P.M. Present were Mayor Eduardo Muhiña, Vice-Mayor Luciano L. Suarez, Commissioner Candida Blanca and Commissioner Juan M. Blanes. Commissioner Elsa J. Vazquez was excused.

2. **PLEDGE OF ALLEGIANCE:** Police Captain Carlos Avila led the Pledge of Allegiance.

3. **SPECIAL AGENDA ITEMS:**
 - A) **FIRST READING: AN ORDINANCE OF THE CITY OF WEST MIAMI, FLORIDA AMENDING SECTION 5-107 OF THE WEST MIAMI CITY CODE ("CITY CODE"), THE CITY OF WEST MIAMI DEVELOPMENT IMPACT FEE ORDINANCE; PROVIDING FOR CALCULATION OF IMPACT FEES FOR POLICE, GENERAL GOVERNMENT, AND PARKS; AND AMENDING PARKS FEE TO REFLECT ACTUAL LAND VALUES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.** Upon motion by Commissioner Blanca, second by Commissioner Blanes and unanimous 4-0 vote, the foregoing First Reading of the Ordinance passed.

 - B) **REPORT BY THE OFFICE OF THE CITY MANAGER RE: GRANTS.** The City Manager submitted a report expressing the need for someone who is prepared to undertake some grant writing assignments immediately due to some grant announcement funding opportunities. Further the City Manager stated the need for the City to fill the vacancy left by Mr. Kulik sooner than later due to some timeline sensitive grants coming up.



CITY OF WEST MIAMI

COMMISSION MEETING MINUTES
SPECIAL COMMISSION MEETING
WEDNESDAY, MAY 8TH, 2013
(PAGE 2 OF 3)

- C) **RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI, FLORIDA WAIVING THE REQUIREMENT FOR COMPETITIVE BIDDING FOR GRANT RESEARCH/WRITING SERVICES; ACKNOWLEDGING THE CITY MANAGER'S REQUEST FOR A DECLARATION OF AN EMERGENCY IN SELECTING A GRANT RESEARCH/WRITING SERVICES DUE TO THE DEADLINES IN GRANT APPLICATION REQUESTS; AUTHORIZING THE CITY MANAGER TO EXECUTE AN ENGAGEMENT CONTRACT WITH REALM CONSULTING, INC.; PROVIDING FOR PAYMENT IN THE AMOUNT OF ONE THOUSAND EIGHT HUNDRED SEVENTY-FIVE DOLLARS (\$1,875.00) PER MONTH FOR 20 HOURS A MONTH AND PROVIDING FOR AN EFFECTIVE DATE.** Upon motion by Commissioner Blanca, second by Vice-Mayor Suarez and a 4-0 vote, the foregoing Resolution passed.

NOTE FOR THE RECORD: Elliot Asbel, Corporate Citizen, resident of 15356 SW 77th Court Palmetto Bay, FL approached the podium and expressed his willingness to donate the amount of two thousand dollars (\$2,000.00) to the City toward the grant/research writing services from REALM Consulting, Inc. The City Attorney read the Resolution accepting said donation as follows:

RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER TO ACCEPT A DONATION OF TWO THOUSAND DOLLARS (\$2,000.00) BY CORPORATE CITIZEN ELLIOT ASBEL; PROVIDING FOR THE USE OF SAID FUNDS TOWARD THE GRANT/RESEARCH WRITING SERVICES FROM REALM CONSULTING, INC.; PROVIDING FOR EFFECTIVE DATE. Upon motion by Commissioner Blanca, second by Commissioner Blanes and a 4-0 vote, the foregoing Resolution passed.

- D) **RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF WEST MIAMI DECLARING TWO 1999 8" GODWIN WATER PUMP AS SURPLUS TO THE NEEDS OF THE CITY AND AUTHORIZING THE CITY MANAGER THE SALE AND/OR DISPOSAL THEREOF; PROVIDING FOR AN EFFECTIVE DATE.** Upon motion by Commissioner Blanes, second by Commissioner Blanca and a 4-0 vote, the foregoing Resolution passed.

- E) **RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF WEST MIAMI AUTHORIZING THE CITY MANAGER THE EXPENDITURE OF FIFTEEN THOUSAND THREE HUNDRED NINETEEN DOLLARS AND FIFTY-TWO CENTS (\$ 15,319.52) IN CONNECTION WITH THE REPAIRS OF SEWAGE PUMP# 2 FOR LIFT STATION # 1 (SW 8TH ST AND SW 65TH AVE); PAYABLE TO HYDRA SERVICE(S), INC.; PROVIDING FOR EFFECTIVE DATE.** Upon motion by

Commissioner Blanes, second by Vice-Mayor Suarez and a 4-0 vote, the foregoing Resolution passed.



CITY OF WEST MIAMI

COMMISSION MEETING MINUTES
SPECIAL COMMISSION MEETING
WEDNESDAY, MAY 8TH, 2013
(PAGE 3 OF 3)

- F) **REQUEST FOR RESOLUTION IMPLEMENTING AND ENFORCING AN EQUAL OPPORTUNITY EMPLOYMENT PLAN.** The City Manager recommended adopting a Resolution implementing an equal employment opportunity plan.
- G) **RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF WEST MIAMI, FLORIDA AMENDING THE PERSONNEL RULES AND REGULATIONS BY IMPLEMENTING AN EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEO) THAT COMPLIES WITH THE U.S. DEPARTMENT OF JUSTICE; PROVIDING FOR AN EFFECTIVE DATE.** Upon motion by Commissioner Blanes, second by Vice-Mayor Suarez and a 4-0 vote, the foregoing Resolution passed.
- H) **EARLY PERFORMANCE EVALUATION OF THE CITY MANAGER.** Vice-Mayor Suarez expressed the City Manager has taken extra duties due to the unexpected death of Grants Capital Director George P. Kulik. Vice-Mayor Suarez proposed a 7.5% salary increase to the City Manager. Commissioner Blanca recommended amending the proposal to a 9% salary increase. Upon motion by Commissioner Blanca for a salary increase to the City Manager of 9%, Commissioner Blanes seconded the motion and the item passed by a 4-0 vote.

Commissioner Blanes recommended a 5.7% salary increase to the City Attorney and the City Clerk. All were in favor.

The City Clerk expressed in the pursuit of her certification as City Clerk (Certified Municipal Clerk) she is attending the summer conference and academy taking place in Orlando from June 9th -12th, 2013 and in connection with the intended purpose the City Clerk requested before the City Commission the reimbursement of a cap of seven hundred fifty dollars and zero cents (\$750.00) for related expenses. All were in favor.

- I) **REQUEST FOR PROCLAMATION FOR KENDALL REGIONAL HOSPITAL - TRAUMA AWARENESS DAY.** The City Manager informed the Division of Trauma Services at Kendall Regional Medical Center extended an invitation to join them on the 2nd Annual Trauma Awareness Day. This event was taking place on Wednesday, May 15th, 2013 from 12:00 Noon-2:00 P.M. All were in favor for the award of the Proclamation.

4. **GOOD OF THE ORDER:** None

ADJOURNMENT: There being no further business before the City Commission, the meeting was declared adjourned at 10:00 P.M.

