



CITY MANAGER'S REPORT

SEPTEMBER 5, 2023

REPORTING MONTH - JULY 2023

Edward Silva, R.A.

MANAGER'S REPORT SEPTEMBER 5, 2023

FINANCE

- The expenditures in July 2023 were 1.1% over the total budget for the month, compared to budgeted expenditures of \$692,367.00, or an estimated expense over revenues of \$7,719.32 for the month.
- Please note that this analysis is based on a straight-line allocation of the budget for the year, which is \$692,367.00 per month. This does not consider the timing of expenditures of seasonal events such as Summer Camp or City events.
- YTD the City has spent \$6,818,135.75 or 82.06% compared to budgeted expenditures of \$8,308,409.00.

DATE	CHECK NO.	VENDOR	AMOUNT
07/06/2023	53222	FL. MUNICIPAL INS.	\$80,284.00
07/06/2023	1018	AMI ENGINEERING	\$11,163.00
07/06/2023	3572	ONLINE SOLUTIONS	\$16,200.00
07/06/2023	812	FREEBEE SERVICE	\$12,020.00
07/07/2023	53223	FL. MUNICIPAL INS.	\$99,625.96
07/07/2023	1494	AMERICAN TRAFFIC SOL.	\$27,436.00
07/07/2023	16924	FP & L	\$11,491.06
07/07/2023	2757	MDC SOLID WASTE	\$10,424.31
07/07/2023	3413	GREATER MIAMI CATERERS	\$20,871.34
07/10/2023	814	HOMESTEAD CONCRETE	\$42,210.62
07/18/2023	16957	GARBER FORD	\$45,718.00
07/18/2023	2759	MDC SOLID WASTE	\$13,571.06
07/19/2023	16962	VALENTINOS	\$15,700.00
07/27/2023	5687	MDW WATER BILL	\$63,979.01
07/27/2023	5688	MDW SEWER BILL	\$74,976.61
07/27/2023	5690	MAGGOLC	\$120,519.18
07/27/2023	2760	MDC SOLID WASTE	\$10,525.72
07/31/2023	16999	WEX BANK	\$12,253.71

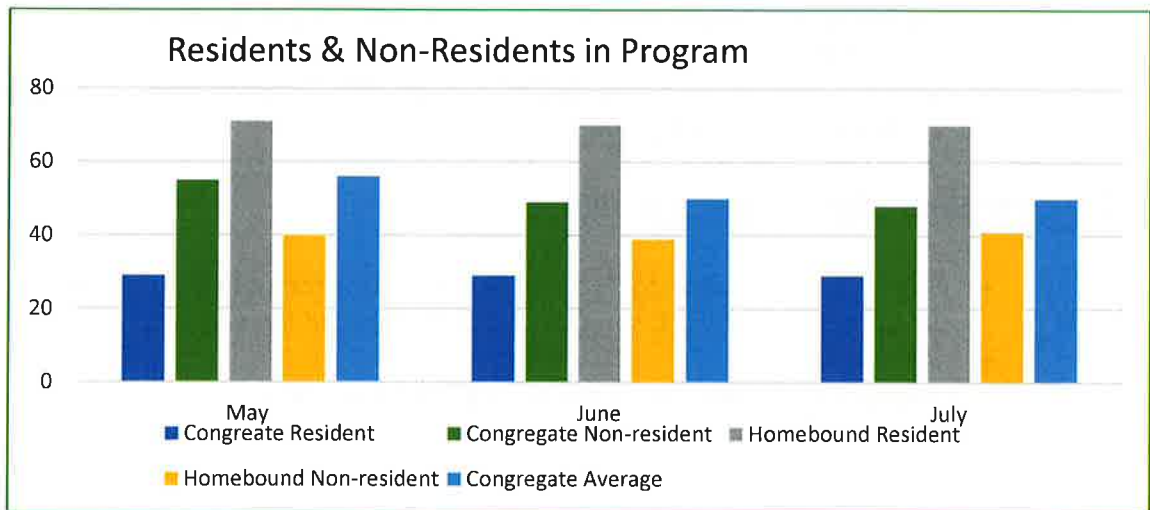
COMMUNICATIONS/IT

- 14 FB Postings (including event and meeting postings)
- 14 Twitter Postings
- 1,500 FB Followers (Likes)
- - New FB Followers
- 1,313 Instagram Followers

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- 23 New IG Followers
- 438 Constant Contact Contacts
- 1 Video
- Meetings:
 - 07/18 – Red Light Camera Hearing
 - 07/18 – Regular City Commission Meeting
 - 07/25 – Planning and Zoning Meeting
 - 07/31 – Code Enforcement Hearing
- Events:
 - 07/04 – Fourth of July Event
 - 07/19 – Manager's Swearing in Ceremony

COMMUNITY CENTER



Congregate	Homebound	Monthly Average
29 Residents	70 Residents	56 Congregate in May
48 Non-Residents	41 Non-Residents	55 Congregate in June
77 Total Registered	111 Total Registered	50 Congregate in July

GRANTS

July

- 1 New grant application prepared in July
 - Safe Streets and Roads for All (SS4A) – To develop an action plan to combat traffic deaths within City boundaries.

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- 0 Grant Approval received in July

Active grants list with updates:

- Vulnerability Assessment – Preparing to approve the agreement in the August Commission Meeting
- Tree City USA designation – Active, need to comply with requirements
- Cooper Park Exercise Equipment – Active, Commencement Documents received
- EPA \$3 million grant – Active – Started update of Title VI Non-discrimination Policies & Form 4700

August Upcoming Events

- Continue to Review upcoming funding opportunities
- Submit 2 Florida Recreation Development Assistance Program (FRDAP) applications - *Cooper Park Walking Path Widening & Recreation Center & Park Development*
- Submit a Hazard Mitigation Grant Program (HMGP) application - *Pump station 1 & 2, Renovation and Upgrade*

September Upcoming Events

- Submit an application to Growing Roots for Environmental Equitable Neighborhoods (GREEN) - *plant trees throughout the City right-of-ways and parks*
- Submit a Reconnecting Communities grant application

PARKS

July 2023

- Closed July 3rd
- Fourth of July celebration (July 4th)
- City Manager Swearing in (July 19th)

Field trips

- Week of July 3rd - July 7th - Frost Museum of Science, Urban Air Adventure Park, Venetian Pool
- Week of July 10th - July 14th - Movies @ Sunset Place, Zoo Miami, Rapids Water Park
- Week of July 17th - July 21st - Dave & Busters, Bird Bowl

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- Week of July 24th – July 28th - Everglades Alligator Farm, Super Wheels, Fun Dimension, Game Time

Rentals

- 1 Multipurpose facility events

Field Rental

- Monday, Tuesday, Wednesday, & Friday – Dan Cabeda Soccer Academy
- Thursday – Adult Softball

Court Rental -Tennis Court

- Monday through Friday (School Yard Tennis Academy)

August 2023 - Upcoming Events

- After School Care Registration begins August 1st
- After School Care begins Thursday, August 17th
- Intercity Youth Basketball tournament @ Miami Springs Community Center. August 26th & 27th (13 -15-year-old)

Fieldtrips

- Week of July 31st – August 4th - Bowling, Marlins Game, Crandon Park
- Week of August 7th - August 11th - Movies, Dave & Busters, Water day at the Rec
- Week of August 14th – August 18th - No Fieldtrips

Rentals

- 3 Multipurpose facility events
- 1 Pavilion event

Field Rental

- Monday & Wednesday – Miami Pro Baseball
- Tuesday & Friday – Dan Cabeda Soccer Academy
- Thursday – Adult Softball

Court Rental - Tennis Court

- Monday through Saturday (School Yard Tennis Academy)

PASSPORT ACCEPTANCE FACILITY

Passport Activity:

- Passport Applications 424 x \$35.00 = \$14,840.00
72 less than June /\$3080.00 less than June
- Passport Photos 353 x \$15.00 = \$5,295.00
Same as June/Same as June

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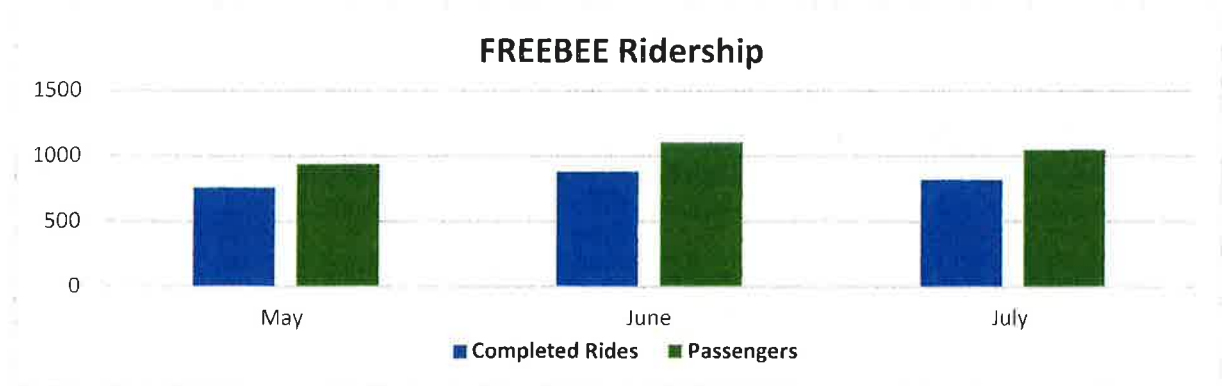
POLICE

- Miami-Dade County Association of Chiefs of Police Awards Dinner July
- Florida Police Chiefs Association Summer Conference
- Crisis Intervention Team Coordinator Quarterly Meeting
- July 4th Celebration
- Swearing in ceremony for the City Manager
- Meeting with Vera Mobility in reference to RLC Program
- Meeting with City of Miami Police Dept NET (Neighborhood Enhancement Team) Unit
- Business and Citizen Contacts
- Blood Drive coordination with One Blood Mobile
- Crimes/Calls for Service:
 - 1 Robbery
 - Burglary
 - 1 Dwelling/Structure
 - 1 Conveyance
 - 1 Auto Theft
 - 7 Theft
 - 29 Disturbances
 - 1 Baker Act
 - 8 Assault/Battery
 - 3 Agg. Battery/Agg Assault
 - 38 Traffic Arrests
 - 24 Traffic Crashes
 - 387 Traffic Citations
 - 102 Parking Citations
 - 576 Total Calls
 - 65 Total Crimes
 - 8,744 Patrol Miles

PUBLIC SERVICES

FREEBEE Ridership

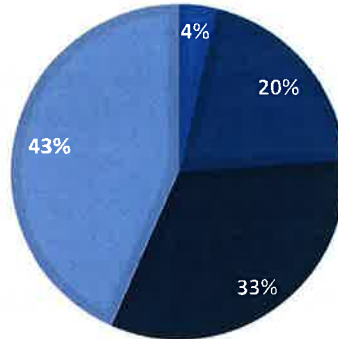
- Completed Rides: 820
- Total Passengers: 1,049



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PASSENGER AVERAGE AGE

■ Under 20 years old ■ 21-34 years old ■ 35-50 years old ■ Over 51 years old



Overall slight decrease in Completed Rides and Total Passengers from June 882/1106 to July 820/1049.

FACILITIES MAINTENANCE DIVISION

- Landscaping of City-owned properties (City Hall, Recreation Center, all city parks, traffic circles, parkways are maintained).
- Restroom leaks were repaired at City Hall.
- A new office was remodeled in City Hall.
- A new Office in Public Works is underway.

Preparations of City Events

- The interior and exterior of the Multipurpose Center were painted before the 4th of July Event, and again, before the City Manager's Swearing-In Ceremony including bathrooms and doors, all the floors and walls of the bathrooms, columns of the fence around the entire park.
- Pressure cleaning was also done at the Recreation Center: the sidewalk, east side of SW 62nd Ave, the basketball court, and all around the pavilion area. All pavers and the main entrance to the building were also pressure-cleaned.

Open Work Orders

- Tree trimming requests continue to take place.

Signs Repaired/Installed

- No actions

Graffiti Removal

- After speaking with Code Enforcement, graffiti is usually seen in the commercial corridor. The Code Enforcement Officer has informed that since the last report, all graffiti in the commercial corridor has been removed except some graffiti seen at the property located

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on the corner of 67th Avenue & SW 18th Street. The property owner has advised Code Enforcement that the graffiti will be removed by the end of the week.

Pothole/Shoulder Repairs

- None were addressed in July.

Trimming/Removal

- Generated by Public Works Observations and citizen Complaints.
- All trees on SW 18th Street between 62nd Avenue and 60th Court were trimmed (the entire block)- ongoing.

Garbage Hauling

- Daily collection of residential routes twice per week per route.
- Excess Trash collection City Wide four times a week

Garage Maintenance

- Daily servicing of police cars and mechanical repairs to police vehicles as reported.
- Repairs to fleet trucks as required to make them operational.

Parks and Parkway Maintenance

- Daily collection of trash at all parks.
- Weekly maintenance and mowing of all parks and right-of-ways maintained by the City.

MANAGER'S OFFICE

Collaboration

The City of West Miami is honored to announce its collaboration with resident Caleigh Carter, a member of The Girl Scouts of the USA on her Gold Star Project. We will be placing a flag retirement drop box in front of City Hall to collect torn or tattered American Flags in a respectful manner.

Resolutions

1. Resolution #2023-56 – 2023 Tentative Millage Rates
2. Resolution #2023-57 – Adopting Preliminary Budget
3. Resolution #2023-58 – Adopting Preliminary Water Enterprise Fund

Save 5% on ALL online orders! Discount applied automatically!

Sales: (952) 974-1175

Support: (952) 974-1187

Option #3



SHOP NOW
([HTTPS://AMERICANSECURITYCABINETS.COM/PRODUCT-CATEGORIES-DROP-BOXES/](https://americansecuritycabinets.com/product-categories-drop-boxes/))

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LARGE EXTERIOR FLAG RETIREMENT DROP BOX (710) STAINLESS STEEL

This low-maintenance, brushed stainless steel exterior flag retirement drop box is used to collect torn or tattered American Flags in a respectful manner. Choose from one of our vinyl themes or create your own custom design. Each flag drop holds approximately 30-50 flags depending on the size of the flags deposited. This drop box was designed for exterior use.

View the spec and cut sheet for this product here (<https://americansecuritycabinets.com/wp-content/uploads/2023/05/M710-SC-OHC-Cut-Sheet.pdf>).

Vinyl Theme

Flag

Clear

\$1,810.00

Step 1:
Select Accessories

Step 2:
Customization

Step 3:
Shipping Options

Additional Keys

\$29.00

0 ADD

Plastic Tote

Plastic Padded Collection Tote (710) Book \$55.00

Donation Door

Donation Door \$225.00

If Donation Door is selected, please enter Door Message

(The donation door option comes with a rain shield and a donations message of your choice. What do you want your donation door to say?)

Options amount

\$375.00

Final total

\$2,185.00

1 ADD TO CART

SKU NS 5573-6008

Category Flag Retirement Boxes (<https://americansecuritycabinets.com/products/flag-drop-boxes/>)

Specifications

Shipping & Delivery

Weight	80 lbs
Cabinet Dimensions	Cabinet 19" x 20.5" x 47" Opening: 16.75" x 3.5" 7,776 cubic inches
Security	Anti-Phishing /Tampering Technology, Anti-Pry Access Door, Double Locking Access Door, False Ledges, Internal Anchors, Registered, Double Bitted Keys, Sloped Entry, Tamper Resistant Chute
Capacity	33 Gallons, Approximately 30-50 flags depending on the size of the flag deposited
Compliance	ADA Title II and Title III compliant
Includes	4 Stainless Steel Wedge Anchors for Fastening to Concrete, Custom Signage, Lifetime Warranty, Vinyl
Cabinet Size	Large
Material Finish	Stainless Steel
Mounting Option	On Concrete
Type	Exterior Returns, Interior Returns

SKU NS 5573-6008

Category Flag Retirement Boxes (<https://americansecuritycabinets.com/products/flag-drop-boxes/>)



1010 Summit Avenue N
 Sauk Rapids, Minnesota 56379
 Sales: (866) 268-4955
 Support: (877) 335-0693

- Amnesty Boxes(/products/amnesty-drop-boxes/)
- Ballot Boxes(/products/ballot-drop-boxes/)
- Book Returns(/products/book-returns/)
- Election Products(/products/election-products/)
- Flag Boxes(/products/flag-drop-boxes/)
- Medication Disposal Boxes(/products//medication-disposal-boxes/)
- Payment Boxes(/products//payment-drop-boxes/)
- Sharps Boxes(/products/sharps-disposal-boxes/)
- Accessories(/products/available-for-purchase/)

Company Info

- About Us(<https://americansecuritycabinets.com/about/>)
- The ASC Advantage(<https://americansecuritycabinets.com/advantage/>)
- Stainless Steel Advantages(<https://americansecuritycabinets.com/stainless-steel-advantages-2/>)
- Kiosk Management System (<https://americansecuritycabinets.com/kiosk-management-system-kms/>)
- Custom Vinyl(<https://americansecuritycabinets.com/custom-vinyl-questionnaire/>)
- ADA Compliance(/advantage/#ada)
- Customer Testimonials(<https://americansecuritycabinets.com/testimonials/>)

Other Info

- Contact Us(<https://americansecuritycabinets.com/contact/>)
- Frequently Asked Questions(<https://americansecuritycabinets.com/faq/>)
- ASC W9 Form(/wp-content/uploads/2023/05/American-Security-Cabinets.pdf)
- (https://blog.americansecuritycabinets.com/?Blog_gl=1*iwe10u*_gcl_aw*R0NMLJE2ODAYMDAyOTIuQ2p3S0NBanc1cFNoQmhCX0Vpd0F2bW5OVjhzS3JlaXdaMDh5N116Ty11Sr1134653266.1668773967)